

**E-Tender Notice for Invitation to Bids for Selection of Service Provider**

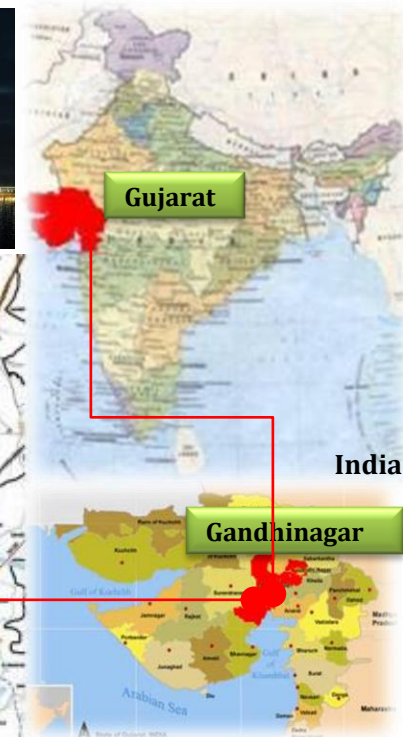
“Gujarat International Finance Tec-City” (GIFT) is conceptualized as a global financial and IT services hub, a first of its kind in India, designed to be at or above par with globally benchmarked financial centers. GIFT Project is located in the Gandhinagar region of the State of Gujarat.

Gujarat Urban Development Company Limited (GUDC) and Infrastructure Leasing & Financial Services Limited (IL&FS) have incorporated a 50:50 Joint Venture Company by the name Gujarat International Finance Tec-City Company Limited (GIFTCL) for the development and implementation of GIFT Project. GIFT CL (on behalf of GIFT SEZ Ltd) invites Bids from reputed, qualified, experienced and financially sound agencies for the following service:

1	Name of Work	“Appointment of Agency for General Housekeeping and Cleaning Work of Utility Tunnel (For Two Years) in GIFT City(GIFT DTA & GIFT SEZ Area)” (BID REFERENCE NO. GIFT/TMS/SS/2018/04)
2	Work Description	AS per Section 4- Terms of Reference (TOR) of the tender documents
3	Time for Completion of Services	24 Calendar Months from issuance of the Notice to Proceed  Letter of Intent and Notice to proceed for services in DTA & SEZ area of will be issued separately.



GIFT location Map



Gujarat State

Bid document may be downloaded online from website at <https://gift.nprocure.com>. For any queries please mail at [contract@giftgujarat.in](mailto:contract@giftgujarat.in). Tender fee of Bid document is Rs. 10,000/- payable in the form of Demand Draft / Banker’s Cheque / Pay Order from any Nationalized / Scheduled Bank drawn in favor of “Gujarat International Finance Tec-City Company Limited” payable at Ahmedabad. For further details and updates please log on to our Website [www.giftgujarat.in](http://www.giftgujarat.in) and <https://gift.nprocure.com>. GIFT CL reserves the right to accept or reject any or all offers partially/fully without assigning any reason whatsoever.

**Important Dates**

Sr. No.	Particulars	Date, Time and Place
1	DOWNLOADING OF BID DOCUMENTS	From: 01/10/2018 at 10:00 hrs To : 30/10/2018 up to 17:00hrs
2	PREBID MEETING	: 15/10/2018 at 15.00 hrs
3	LAST DATE AND TIME FOR ONLINE SUBMISSION OF FINANCIAL BIDS	: 31/10/2018 on or before 15.00 hrs
4	LAST DATE AND TIME FOR PHYSICAL SUBMISSION OF TECHNICAL BIDS, DOCUMENTS, TENDER FEE & BID SECURITY (HARD COPIES)	: 06/11/2018 on or before 15:00 hrs
5	OPENING OF TECHNICAL BIDS	: 06/11/2018 at 15.30 hrs
7	PLACE OF PRE-BID MEETING, PHYSICAL SUBMISSION OF TECHNICAL BID, DOCUMENTS, TENDER FEE & BID SECURITY (HARD COPIES) AND OPENING OF BIDS	At: Office of the Managing Director & Group CEO Gujarat International Finance Tec-City Company Limited. Office No. 1, 28th Floor, GIFT One Tower, Building 56A, Block No. 56, Road-5C, Zone -5, GIFT CITY, Gandhinagar, Taluka & District Gandhinagar – 382355
11	BID SECURITY DEPOSIT	<b>Rs.1,30,000/- (Rupees One Lakh Thirty Thousand only)</b> payable in the form of Demand Draft / Banker’s cheque / Pay Order from any Nationalized / Scheduled Bank drawn in favour of “Gujarat International Finance Tec-City Company Limited”, payable at Ahmedabad or in the form of Bank guarantee

## • Eligibility For Submission Of Bids

1. The Bidder may be a company, limited liability partnership (LLP), partnership firm validly incorporated and/or registered under the laws of India or a sole proprietorship and is competent to contract.
2. Bidders shall provide evidence of their eligibility to the satisfaction of the Employer.
3. Consortium is not allowed.
4. The Bidder would have to submit their GST registration along with Technical bid, in absence of which their bid will be treated non-responsive.

## • Minimum Qualification of the Bidder

1. To get qualified for being considered for award of the Contract, bidders shall provide evidence, satisfactory to the Employer, of their capability and adequacy of resources to carry out and execute the Contract effectively. All bidders shall include the following information and documents with their bids:

(a) Bidders should meet the following minimum qualification cum eligibility criteria on a pass or fail basis:

### **Financial Eligibility Criteria**

Bidder should have

- i. Achieved in previous consecutive three (3) financial years, average annual financial turnover not less than Rs.1.3 Crore per year as on March 2017 from similar natures of services income only . (Refer Tech-7 of tender document.)
- ii. Net worth (NW) = Share Capital + Reserves and Surplus – Miscellaneous Expenditure – Revaluation Reserves, if any (as derived from audited balance sheets) for the preceding 3 (three) consecutive financial years as on March 2017 should be more than Rs.7 lakhs (Refer Tech-7

### **Technical Eligibility Criteria (Bidder shall submit the following technical information documents along with technical Bid)**

The agency should have successfully executed and completed following services in last five years (as on date of inviting tender) Housekeeping and Cleaning services for any Plant building /office establishment and other Public premises (Government/Private) with supply of min. 34 nos of manpower with all the consumables, tools, tackles and machinery in maximum of 3 projects and out of which supplied min.15 nos manpower in any one project of similar nature.

## **General Information Regarding E-tendering**

1. The website address for E-Tender is <https://gift.nprocure.com>.
2. Bid document may be downloaded online from website at <https://gift.nprocure.com>. By interested bidders during the dates of online downloading of bidding documents and Bids will be submitted on or before the last date and time for submission of bids as mentioned in the Abstract of the bid document
3. Bidders have to submit Financial Bid [Volume-2 (Section 6)] in electronic format only on <https://gift.nprocure.com> website on or before the last date & time for online submission. Offers in physical form shall not be accepted in any case.
4. The Bidder should submit the Technical Bid including Tender Fee, Bid Security, Bid & related documents etc. [Volume-1 (Section 1 to 9)] in physical form at the office of GIFT CL, GIFT City, Gandhinagar, so as to reach on or before last date and time of physical submission of technical bids, as mentioned in the Abstract of the bid document. GIFT CL shall not be responsible for any kind of postal delay.
5. Bids shall not be received, entertained, accepted after the stipulated date and time.
6. The interested bidders, who wish to participate in E-tendering, will have to be registered on <https://gift.nprocure.com> and will have a valid Digital Certificate as per Information Technology Act, 2000, using which they can sign, submit their bids electronically. The Bidders who already have a valid Digital Certificate need not to procure a new Digital Certificate. However, the bidders who are not having a valid Digital Certificate can procure the same from M/s. (n) Code Solution, GNFC, Ahmedabad, who is a licensed certifying authority by Government of India.
7. In case bidder needs any clarification or if any training is required for participating in E-tendering or if there any problem regarding downloading, viewing or online submission of bid/ tender, the bidders can contact M/s. (n) Code Solution on following addressed, before last date of online submission of bid:-

**M/s. (n) Code Solution, A division of G.N.F.C. Ltd.,**

301, G.N.F.C. Infor Tower, Bodakdev, S.G. Road,

Ahmedabad, Gujarat – 380 054 (India),

Phone No.079-40007501, 40007512, 40007516, 40007517,18004194632

9898540855, 9898589652

Fax 079-26857321 Email: [nprocure@ncode.in](mailto:nprocure@ncode.in)

Website:- <https://www.nprocure.com>